

2015

Sharon Lee Roussos



Resume

Electrical

1st Year Apprentice

Personal Details

Name: Sharon Roussos
Address: Thornbury VIC 3071
Mobile: 0411 113 278
Email: slroussos@yahoo.com.au

Professional Outlook

I am a 36-year-old female, looking to embark on a career change into the electrical industry. As someone who enjoys working with their hands, keeping fit, ongoing learning and problem solving, I am very excited about my decision to pursue a career in the electrical industry. I've just completed an Electrotechnology Pre-Apprenticeship course through Melbourne Polytechnic (formally NMIT). I thrived during this course learning the skills and knowledge that has equipped me to commence an Electrical Apprenticeship. I bring maturity, strong communication skills, attention to detail, enthusiasm and commitment to any role I undertake, making me a valuable apprentice.

Licenses

- Full Victorian Manual Driver's License
- Induction for Construction Work – Work Safe “White Card”
- MSAPMOHS220A Provide Initial First Aid Response

Education

Year of completion	Course	Institution
2015	Pre-apprenticeship of Electrotechnology	Melbourne Polytechnic Preston (NMIT)
2012	Bachelor of Social Work	RMIT University
2006	Bachelor of Arts	Monash University VIC
1999	Advanced Diploma of Photography	Mt. Lawley TAFE WA
1995	Year 12 Graduate	Eastern Hills Senior High School

Employment History

Date	Employer	Position	Duties
2012 - 2015	Mind Community Mental Health	Community Mental Health Practitioner	<ul style="list-style-type: none"> ▪ Engaging with a variety of people in a respectful and compassionate manner. ▪ Work as part of a team to deliver holistic service for clients, families, groups and community. ▪ Administrative duties as required.
2011 - 2012	SNAICC- Secretariat of Aboriginal and Islander Child Care	Student Project Worker	<ul style="list-style-type: none"> ▪ Oversee the successful design, development and implementation of an out-of-home care online resource for carers of Aboriginal and Torres Strait Islander children. ▪ Have knowledge of web-based resources and design
2010 - 2012	Mind Community Mental Health	Community Mental Health Practitioner – Youth Residential Program	<ul style="list-style-type: none"> ▪ Support and advocate for young adults with mental health and/or substance use issues through a holistic, recovery focused framework of service delivery. ▪ Deliver educational groups on health and well-being.
2009 - 2010	Mind Community Mental Health	Student Placement – SPROUT Community Garden	<ul style="list-style-type: none"> ▪ Provide support and assistance to clients in a community garden setting. ▪ Engage in physical labor including gardening, landscaping, and market stall set-up.
2005 – 2007	Birkenstock	Warehouse Assistant	<ul style="list-style-type: none"> ▪ Stock control and management, pick'n'pack orders, stock-take, general warehouse operations. ▪ Heavy lifting and working at heights
2001 - 2005	Woolworths	Night Fill Operator	<ul style="list-style-type: none"> ▪ Stock replenishment and tidy product display. ▪ Receive and replenish stock on shelves. ▪ Heavy lifting

Personal Attributes

- Dedicated
- Focused
- Quick to learn
- Mature
- Good communicator
- Independent and team worker
- Strong and fit
- Punctual
- Trustworthy
- Passionate about working in electrical industry

Referees

Robert Cook

Electrotechnology
Pre-Apprenticeship Coordinator
Melbourne Polytechnic Preston
0428 722 229
9269 1173

Donna Bogdanovski

Area Manager
Mind North West Community Services
0466 793 342

Sommer Portway

Audio Visual Technician
0433 107 755



managing apprentice progression



Sharon Roussos

For achieving the National Readiness Assessment benchmark. You are deemed ready to be successful in an Electrical Apprenticeship.

	Pass mark	Your result	Status
Literacy	75%	92.0%	Ready
Numeracy	65%	83.81%	Ready
		Combined	Ready

Maurice Graham
Project Manager



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This is to certify that

Sharon Lee Roussos

has fulfilled the requirements for

Certificate II

in

Electrotechnology Studies

(Pre-vocational)

22261VIC

The qualification certified herein is recognised within
the Australian Qualifications Framework.



Heather J. Campbell
MELBOURNE POLYTECHNIC
BOARD DEPUTY CHAIR

John Gibbins
MELBOURNE POLYTECHNIC
BOARD CHAIR



MELBOURNE POLYTECHNIC

Completion Date

06 May 2015

Date Printed

09 June 2015

Award Number

15034063

Examples of Work



- 20 mm steel conduit cut to size, threaded and installed
- Cables: 1.5mm Building Wire
- Earth Clip attached to steel conduit
- Two single switches controlling 2 lights

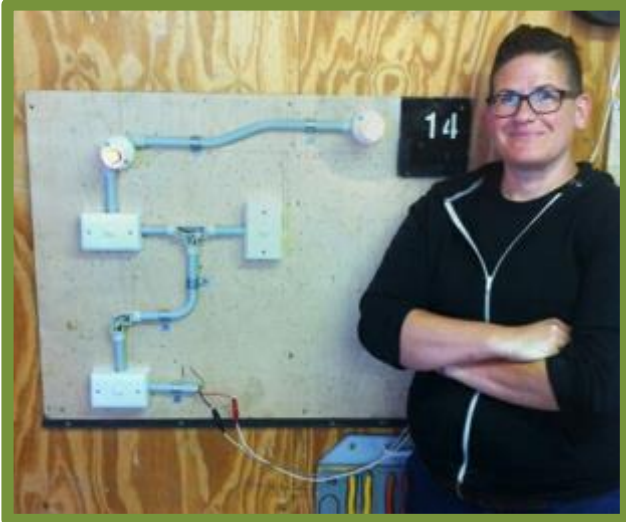


Fix and secure:

- 1.5mm² TPS cable with plastic cable clips
- Circular cable with metal cable clips
- 20mm PVC conduit with half saddles
- Neutral and earth bar assembly with cable ties and plastic cable clip
- Plastic mounting brackets with single outlet and single switch
- Steel Duct using pop rivets
- Batten holder
- Catenary Wire
- Perforated steel cable tray
- 20mm steel conduit with half saddles



- Installation of perforated steel cable tray with Tee and 90° bend
- 1.5mm² TPS secured with cable ties
- Single switch controlling single light



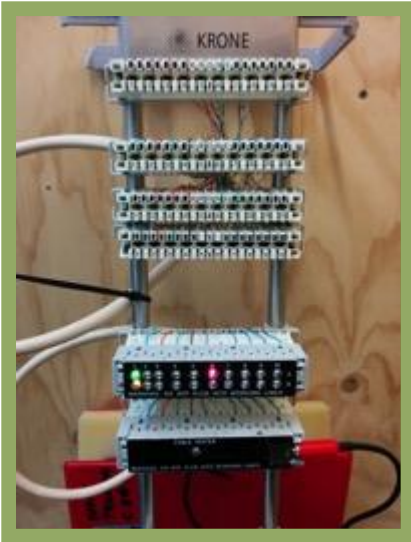
- Installation of 20mm PVC conduit using half saddles, with double set and 90° inspection bend
- Earth clips attached to steel conduit
- 1.5mm² TPI building wire
- 2 x single switch controlling single light with Master Off switch



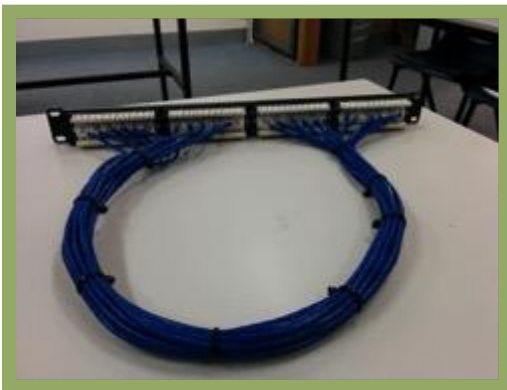
- Installation of 20mm steel conduit using half saddles, with double set and 90° (non-inspection) bend
- Earth clips attached to steel conduit
- 1.5mm² TPI building wire
- 2 x single switch controlling single light



- Steel duct constructed with 90° bend and tee
- 3 power outlets installed using 2.5mm² TPI Building Wire and TPS cable



- Data and voice work
- Terminating twisted pair cable (UTP) 10 and 20 multi pair



- Patch panel termination



- Sheet Metal Fabrication
- Measuring, scribing and folding sheet metal to construct box for battery charger
- Construct PVC faceplate
- Fix all components to faceplate
- Strip, and secure wires
- Soldering wires to components
- Panel wiring forming loom

